

**Bonsall Parish Council**

**Minutes of the Bonsall Parish Council Annual Meeting held on Tuesday 15th May 2018 at 7.30pm at Bonsall Village Hall.**

**Chair of the Council:** Cllr Mark Harris

Clerk: Tony Payne 27 High St Bonsall DE4 2A Telephone: 01629 822311 email: bonsallclerk@gmail.com

<b>Minute No</b>	<b>Item</b>	<b>Action</b>
	<b>Present</b> Cllrs Addis, Barry, Grover, Hewitt, Richardson Pountain and Watson. Mr T Payne (Clerk/RFO), DCC Cllr Ratcliffe and DDC Cllr Pawley, and one member of the public.	
15/05/1a	<b>Election of Chair for 2018/19:</b> Councillor Mark Harris.	
15/05/1b	<b>Election of Vice Chair for 2018/19:</b> Councillor Phil Addis.	
15/05/1c	<b>Register of Pecuniary Interests Forms:</b> Councillors were reminded of the need to update their Declaration of Interest with any changes.	
15/05/1d	<b>Confirmation of Standing Orders and Financial Regulations</b> (previously circulated). The Standing Orders and Financial Regulations were confirmed.	
15/05/2	<b>Apologies for Absence:</b> apologies received from Cllr Harris and District Cllr Purdy. Cllr Addis chaired the meeting.	
15/05/3	<b>Variation to the Order of Business:</b> none.	
15/05/4	<b>Declaration of Interests:</b> none	
15/05/5	<b>Public Speaking</b> <ul style="list-style-type: none"> <li>• <b>District Council Leisure Centre Management:</b> District Cllr Pawley reported that the contract had now been let for management of Wirksworth pool, the Arc, Bakewell and Ashbourne leisure centres. Management was being taken over from 01 August by a non-profit making trust for a ten year period, with an option to extend that. Existing staff would transfer to the new management company, and existing concessions would continue. Cllr Pawley said that this had been done to save costs due to loss of government grant.</li> <li>• <b>Review of Public Toilets:</b> Cllr Pawley explained the changes that were being made to facilities in surrounding areas. In relation to Bonsall, the Clerk explained that the Parish Council were seeking to arrange a lease from the current registered owner of the land, and agreed to copy Cllrs Pawley and Purdy into the correspondence on that.</li> <li>• <b>Discretionary Rate relief:</b> Cllr Pawley advised small organisations (including voluntary organisations) who are currently in receipt of discretionary business rate relief to contact the District Council about transferring to Small Business Rate Relief (SBRR) as there could be financial advantages to them doing so.</li> <li>• <b>County Council services:</b> Cllr Ratcliffe reported that the library service was currently under review although Wirksworth and Matlock services were not under closure threat (but may have reduced budgets). Winter gritting services were also being subject to a best value review.</li> <li>• <b>Pot holes:</b> Cllr Ratcliffe offered to help on cases where work was being delayed, or being deferred because of scheduled resurfacing works.</li> </ul>	Clerk
15/05/6	<b>MINUTES OF THE LAST MEETING: Approved</b> (subject to amending 17/04/1 that Cllr Grover was absent). The Chair signed the minutes of the meeting .	Clerk
15/05/7	<b>Chair's Announcements:</b> None	

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15/05/08	<p><b>VILLAGE MATTERS</b></p> <ul style="list-style-type: none"><li>- <b>Slinter Top Quarry update:</b> the Clerk reported on the outcome of the Quarry Liasion Group meeting 18<sup>th</sup> April 2018 as follows:</li> <li>- <b>The minutes</b> of the previous meeting had been amended to reflect Bonsall concern at lack of pre-planning consultation on the Slinter Quarry application;</li> <li>- <b>Timescale of current works</b> was to be extended as work had not progressed as expected during the winter and it was not now being intensively worked. Revised date for expected completion was the end of 2018. Andy Porter from County Council had said that there was no formal time limit for that.</li> <li>- <b>Pecking work:</b> Andy Porter had inspected the site with the owner on 18<sup>th</sup> April and recommended moving pecking machinery behind larger bunds and the owner had agreed to that; DDDC Environmental Health officer Karen Carpenter had commented that the is was evidence of the company using best practicable means to reduce noise impact.</li> <li>- <b>Noise measurement:</b> Andy Porter had reported that measurements were still within planning levels but that he had not closed the file on this and would continue to monitor as requested. There was no information on the timescale of the current planning application.</li> <li>- <b>Ball Eye Quarry:</b> this was reported as for sale and not active.</li></ul> <p>The position was noted, and members expressed concern that future sale and increased operation of Ball Eye quarry could impact upon the village.</p> <p><b>a) Park Lease update:</b> the report of the Park Working group was discussed. It was agreed, subject to the final point below, to adopt their recommendations as follows:</p> <ul style="list-style-type: none"><li>- To reluctantly agree rent of £800 a year in the interests of progressing the lease and avoiding further agent's fees;</li> <li>- To ensure that the use clause permitted overnight parking on the vehicle park;</li> <li>- to agree that Landlord and Tenant Act 1954 security should be excluded as the Diocese had again confirmed that this was non-negotiable;</li> <li>- to request again that, in view of the history of this matter, the Parish Council's concession on the rent, and the financial burden that the Parish Council was taking on, the Diocese and the Parish Council should each bear their own fees on this transaction;</li> <li>- discussions with Savills should be deferred until the District Council had clarified details of (a) the extent of their maintenance of the play equipment (to include replacement?); (b) the exact area of land (to include the bank?); and (c) to confirm full repairing obligations (trees gates walls etc on recreation ground and bank).</li></ul> <p><b>b) Vehicle Park:</b> it was noted with thanks that Strange and Company had agreed to remove vehicles prior to the Open Gardens weekend.</p>	Clerk
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	<p><b>c) Defibrillator:</b> It was agreed to (a) record thanks to the Carnival Committee and to the individuals who had donated to date (as listed in the finance minute 16/05/9(b)); and (b) note and approve that the specification of the CR2 had been changed to fully automatic at an increased cost of £86 + VAT in order to be compatible with ambulance systems and the other village units; (c) note that delivery of the CR2 unit was expected week commencing 21<sup>st</sup> May.</p> <p><b>d) Public toilets:</b> (a) it was agreed to put notices on the door re CCTV coverage to discourage vandalism; (b) in relation to the transfer, it was noted with thanks that Paul Gould had agreed in principle to the following:</p> <ul style="list-style-type: none"> <li>- a full repairing lease at £50 a year (contribution to major repairs may be considered);</li> <li>- each side to bear it's own costs provided that</li> <li>- the District Council formally relinquish their claim on the premises;</li> <li>- from the Parish Council's side, leasing was dependent upon agreement from the District Council to pay the transfer grant and repair contribution.</li> </ul> <p>It was agreed to discuss this proposal with the District Council.</p> <p><b>e) Speedwatch update:</b> noted that the last session had not recorded anyone speeding. Agreed next session to be arranged for the morning school run.</p> <p><b>f) Carnival Road closure;</b> the request for road closure 28<sup>th</sup> July 1.15-2.15 pm was agreed.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>																																				
<p>15/05/9</p>	<p><b>Finance:</b></p> <p>a) <b>Accounts for payment:</b> a schedule showing the following cheques /Direct Debits was approved, and the cheques were signed:</p> <table border="1" data-bbox="261 1417 1342 1809"> <tr> <td><b>Online</b></td> <td>A Payne</td> <td>£502.62</td> <td>Salary/expenses</td> </tr> <tr> <td><b>Online</b></td> <td>P Spencer</td> <td>£185.14</td> <td>Salary/expenses</td> </tr> <tr> <td><b>Online</b></td> <td>M Biggin</td> <td>£157.93</td> <td>Salary/expenses</td> </tr> <tr> <td><b>Online</b></td> <td>R Allsop</td> <td>£95.00</td> <td>WC cleaning</td> </tr> <tr> <td><b>Online</b></td> <td>Came and Co.</td> <td>£571.13</td> <td>Insurance Premium</td> </tr> <tr> <td><b>Online</b></td> <td>Twiggs</td> <td>£26.70</td> <td>Safety equipment (ear defenders)</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>DD</b></td> <td>E.ON (Park)</td> <td>£8.70</td> <td>Electricity</td> </tr> <tr> <td><b>DD</b></td> <td>E.ON (Cross)</td> <td>£29.81</td> <td>Electricity</td> </tr> </table> <p>b) <b>Payments received:</b> £500 donation for defibrillator fund from Carnival Committee; £150 Mick and Janet Hewitt; £10.00 Keith and Olive Bond; £20.00 David and Jill Rickards; £25.00 Mr and Mrs Dobinson; £50.00 Mark Harris; £50.00 Linda Orchard; DDDC Precept payment 2018-19 of £18,500.</p> <p>c) <b>The monthly statement</b> for period 1 detailing income and expenditure to 04 May 2018, which had been previously circulated to Councillors, was approved.</p>	<b>Online</b>	A Payne	£502.62	Salary/expenses	<b>Online</b>	P Spencer	£185.14	Salary/expenses	<b>Online</b>	M Biggin	£157.93	Salary/expenses	<b>Online</b>	R Allsop	£95.00	WC cleaning	<b>Online</b>	Came and Co.	£571.13	Insurance Premium	<b>Online</b>	Twiggs	£26.70	Safety equipment (ear defenders)					<b>DD</b>	E.ON (Park)	£8.70	Electricity	<b>DD</b>	E.ON (Cross)	£29.81	Electricity	
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	<p>d) <b>Budget:</b> The Council considered the budget position against income and expenditure to date as shown in the account statement for the month and the transactions agreed at the meeting. The Council assessed risk in relation to the Council's financial standing and systems, and were satisfied that there were no issues presenting risk that required attention or further action at the present time.</p> <p>e) <b>Annual Return 2017-18:</b> the completed Annual Internal Audit Report was noted;</p> <p>f) <b>the Annual Return Section 1</b> (Annual Governance Statement) was considered and approved, and signed by the Chair of the meeting and Clerk;</p> <p>g) <b>the Annual Return Section 2</b> (Accounting Statements) was considered and approved, and signed by the Chair of the meeting (the Clerk/RFO having previously signed the Accounting Statements);</p> <p>h) <b>Churchyard claim:</b> it was noted that the District Council were questioning the basis of payment of the 2017/18 claim in the light of the ongoing discussions on the responsibility for maintenance of the closed churchyard, and that it had been suggested that they could pay the claim on a without prejudice basis pending resolution of that. The District Council had again been requested to provide information on land ownership to enable the Parish Council to take fully informed advice on the issue</p> <p>i) <b>Insurance renewal:</b> renewal was confirmed from 01 June 2018 with Came and Co Ltd for £571.13.</p> <p>j) <b>NALC pay award:</b> the increase from 01 April 2018 for all staff was noted.</p> <p>k) <b>Banking:</b> it was agreed to retain the Parish Council bank accounts with RBS.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
15/05/10	<p><b>Planning:</b></p> <ul style="list-style-type: none"> <li>It was agreed to confirm the delegated powers for the planning committee as per minute 20/03/8(m) of 20<sup>th</sup> March 2018.</li> </ul>	Clerk
15/05/11	<b>Items for Information: DALC Circulars: Circular 06/18</b>	
15/0512	<b>Date of next meeting: Parish Council Tuesday 19<sup>th</sup> June 2018 at 7.30pm</b>	Clerk

Signed .....