

- 1 **Attendance:** Phil Addis, Ron Addis, Jon Barry, Mark Harris, Leigh Johnson, Pete Spencer, Stephen Smith, Tony Payne (Clerk).
- 2 **Approval of minutes of meeting 10th December 2019:** the minutes were discussed and confirmed.
- 3 **Issues discussed and broad principles recommended** (note that not all proposals were unanimously supported):
 - a) **Update on use for trailers / lorries:**
 - **Trailer use:** since the last meeting H. Strange were no longer using vehicle park as it was understood that they had been advised by the Traffic Commissioner's that they needed to move. Agreed that Clerk and Chair would contact to explain that this did not reflect the Parish Council position on use of the vehicle park (as set out in the previous minutes), and to see whether there was a way forward that would allow further use of the vehicle park while meeting the requirements of the Traffic Commissioners.
 - **Insurance issues:** Clerk reported on advice from Insurance company. They had been advised of expected acquisition of the recreation ground bank and vehicle park on lease, and the possibility of continued parking of lorries and trailers.
 - **Advice dated 30th January 2020** stated that the Public Liability policy covered all land owned or Parish responsibility, and in the event of injury due to a defect with the land for which the Parish Council was legally liable then the policy would apply to respond to any claim. *'This applies also to car parks.. there are no further insurance implications to be aware of'*.
 - **Risk Assessment:** the insurers had provided a standard risk assessment form for open spaces (to be considered further by the Parish Council).
 - b) **Storage for carnival and well-dressing equipment:**
 - **Container storage:** this was fully discussed. There was concern that a container on the park could be unsightly and difficult to screen; question was asked as to whether another storage location could be found. The option of a shed on the vehicle park was discussed which again raised planning issues and possible need for consent from Diocese as landlord.
 - **Agreed** that at first instance storage would be raised as part of discussions on trailer use; otherwise to seek advice from DDDC planning on implications for a 30ft container or similar shed, and then consider the issue further.
 - **Plan:** Leigh agreed to provide a further copy of the container site plan.
 - c) **Improvement works:**
 - **Resurfacing:** thanks to Sam Bradley for her work on this. Agreed that regrettably the work could only proceed once the Parish Council had acquired the land, which was being delayed by the legal process; the Chair and Clerk explained the concerns of the Parish Council on that and action being taken to finalise as soon as possible. Noted.
 - **Concrete platform for former recycling units:** agreed that this would need to be removed before resurfacing work undertaken.

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- **Border:** to be edged with limestone blocks.
 - **Walling:** discussion on walling. Agreed to seek quotes for walling work comprising **(1)** length along recreation ground to road to make good; **(2)** providing a dry stone wall between recreation ground and vehicle park (existing blocks may mean this is not cost effective); **(3)** walling to road of vehicle park to incorporate the honesty box and vehicle park sign at a return curve at the entrance (box at the end of the wall). All fully mortared.
 - **Potential contractors** discussed and Clerk to take this up, along with checking possible grant sources.
 - **Wild flowers:** confirmed that planting on the bank would be done as previously agreed.
 - **Honesty box:** design etc to be discussed with Alan Pugh (Clerk/members).
- d) **Long term parking of cars/vehicles camper vans/caravans and coaches:**
- **Allocation:** noted that allocation of any permits for longer term use would need to be done by an open process
 - **Suggested Charges:** there was further discussion on the £400 permit charge previously put forward for camper vans/caravans, and whether it should be increased. Agreed to review again and check comparable commercial charges to ensure that this provided a proper return for the Council.
 - **Unauthorised Car parking longer term:** Chair raised the issue of preventing long term parking without permission, and it was agreed that there would need to be an enforcement process to manage this, coupled with signage. To be discussed further as part of preparing details of terms and conditions to go on a notice board and permits.
 - **Resident overnight parking:** agreed that nothing should be done to discourage overnight parking by residents seeking to avoid on-street parking, and that this should be free.
- e) **Signage:** Ron agreed to prepare a design sketch for a signpost to the vehicle park; noted with thanks.
4. **Any other business:** none.
5. **Date of next meeting: Tuesday 21st April 2020 at 11.00am.**

Tony Payne
Clerk and RFO
Bonsall Parish Council

04 February 2020

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