

Bonsall Parish Council

Vehicle Park Policy

Author: Julia Milverton / Vehicle Park Working Group

Version 2.2

Version Date 12 September 2022

Implementation Date: (to be confirmed by Council when charging for use commences)

Review Date September 2023

Review Body Bonsall Parish Council.

Version	Author	Date	Reason for review
1.0	T. Payne	14 September 2021	1.0 Initial Draft
2.0	T. Payne	09 October 2021	2.0 Amendments by Council 21/09/21 and Working group 13/10/21
2.1	T. Payne	25 October 2021	2.1 Council 19/10/21
2.2	J Milverton	12 September 2022	2.2 Working Group 12/09/22

1. Introduction

This policy governs the management of the village vehicle park, which is part of the recreation ground. The whole area, including the wooded bank above, was secured for the benefit of the village and parish by lease from the Derby Diocese dated 19th March 2020. The overall lease is for a 20 year term, although the vehicle park land is subject to a five year break clause, which can be exercised by the Diocese giving two years advance notice of their intention to take the land back for their own use.

The Parish Council will manage the vehicle park for the benefit of the residents and workers of the parish, and in particular to:

- 1.1. encourage parking which relieves pressure on on-street parking in the village, including on Yeoman Street and around the school and church;
- 1.2. encourage visitor parking for the benefit of local businesses;
- 1.3. ensure its availability and use for the annual carnival;
- 1.4. enable continued use of the land for the transfer of supplies/feed etc for outlying farms and similar purposes;
- 1.5. charge day via the honesty box for use, to contribute to the costs of the rent and maintenance of the vehicle park, recreation ground and surrounding land;
- 1.6. note that The Parish Council shall not be responsible for any loss or damage to any property whatsoever.

2. Visitor Charges

Charges will be reviewed annually by the Parish Council. The following charges initially apply:

- 2.1. **Cars/ Motorbikes per day (No overnight parking):** £1.00;
- 2.2. **Coaches / Minibuses per day:** £10.00;
- 2.3. **Resident's occasional overnight parking for vehicles (No long-term vehicle storage):** no charge.

Charge box: the box should be emptied at least weekly to ensure minimal cash content. All cash should be banked by the Clerk / RFO.

3. Abandoned Vehicles:

Abandoned vehicles: vehicles that appear to have been abandoned will be posted with a notice as at Appendix A, and referred to the District Council for removal under their powers in the Refuse Disposal (Amenity) Act 1978. The Clerk is authorised to post notices and make referrals to the District Council in respect of any vehicle parked in breach of the requirements of this Policy.

4. Prohibited uses

Mobile food vans: in the interests of village businesses and other car park users, and to avoid difficulties of multiple applications, mobile food vans will not to be permitted to use the vehicle park.

Barbeques and fires: barbeques or fires are not permitted.

Caravan parking: in the interests of managing space and other car park users no parking of caravans is permitted.

Overnight Parking: No overnight camping is permitted.

Insurance /Taxation / MOT / SORN: parking in the vehicle park by any vehicle which is not fully insured taxed and MOT'd, or which is SORN, is prohibited, and will result in the vehicle being required to be immediately removed.

5. Storage unit

A storage unit will be kept on the vehicle park for storage of maintenance and other equipment. In order to benefit from exemption from planning permission, the use of the unit should be broadly in accordance with the terms of the request for exemption as set out in Appendix B.

In order to minimise the impact on the conservation area, the Council will ensure compliance with the advice to *think carefully about the precise siting, external treatment and landscaping* of the unit.

Keys to unit: a set of keys will be held by Leigh Johnson, and Mark Harris (Chairman of the Parish Council).

6. Health and Safety

The vehicle park will be inspected twice annually, in January and July, by Council members as part of the overall park inspection. In addition there will be at least weekly informal inspections when emptying the cash box and during use for park maintenance. All health and safety issues will be reported to the Clerk/RFO.

Appendix A: Notice for abandoned vehicles

Abandoned vehicle

Registration number [xxxx]

This vehicle has been reported as abandoned.

If it is not removed from this Parish Council car park by [time /day and date] the Parish Council will request the District Council to take it away under their powers in the Refuse Disposal (Amenity) Act 1978.

For any queries on this please contact the Parish Council.

Bonsall Parish Council

[Date]

(Contact bonsallclerk@gmail.com).

Appendix B: email correspondence with Development Manager DDDC June/July 2021

RE: Bonsall: container unit on vehicle park
Bradbury, Jonathan

Mon, 26 Jul 2021,
14:31

Dear Tony

Thank you for your clarification. I am satisfied on balance that the majority of the storage use is associated with the use of and maintenance of the park overseen by the Parish Council. As such it would qualify based on its size and function as permitted development under Part 12. Please think carefully about the precise siting, external treatment and landscaping to ensure that the impacts on the Conservation Area are minimised.

Regards Jon

Jon Bradbury

Development Manager

Derbyshire Dales District Council

From: Tony Payne [mailto:bonsallclerk@gmail.com]

Sent: 26 July 2021 08:59

To: Bradbury, Jonathan >; Ecclestone, Andrew <

Subject: Re: Bonsall: container unit on vehicle park

Dear Jon

Thank you for your email of 17th June which was referred to the Parish Council meeting on 20th July.

I am writing to provide further information as to the intended use of the unit so that compliance with the GDO legislation can be reassessed.

1. Land ownership or management: I confirm that the whole of the park is held by the Parish Council on a lease from the Derby Diocese. As you may be aware, it was previously leased by the District Council, but the Parish Council took on that lease from March 2020. The District Council have a 3 year sub-lease back from us for the small area comprising the play equipment, and manage and maintain the play equipment in that area.

2. Parish Council use of unit: the Parish Council would use the unit for storage of:

- grounds maintenance equipment for the park
- sports equipment for the park (for example goal nets)
- the large poppies and stakes used for the annual remembrance day display on the park bank (approximately 60)
- Flood sacks and equipment for use in the village
- Speedwatch signs for use in the village
- Miscellaneous other equipment for the park and general use as needed.

3. Carnival Committee use of the unit: the Carnival Committee (a separate organisation) would with the permission of the Parish Council use the unit for storage of:

- chairs for the annual carnival event on the park (approximately 60-80; 4 -6 stacks)
- Two gazebos for use in the park for carnival
- Safety fencing used in the park for carnival

- Well-dressing material used in the village.

We would be grateful if this could be re-considered and if you need any further information please let me know.

Yours sincerely

Tony

On Thu, 17 Jun 2021 at 17:57, Bradbury, Jonathan wrote:

Dear Andrew and Tony,

The planning legislation under PART 12 of the General Permitted Development Order allows development without having to apply for permission by Local Authorities and this includes Parish Councils. There are of course parameters that apply. The land has to be owned or managed by them and the building or equipment needs to be associated with a function exercised by them on that land. So for instance a storage shed to house lawn mowers in a park used to maintain the grass in a park managed by the authority would be permitted development. Your scenario is not so straightforward and the building / container would need to relate to a function carried out on that land where it is stored. It is not clear to me if any of the equipment that you have said will be stored in the building is used on that land. If it does relate to the use of the land please confirm this but if not you would in my view need to apply for planning permission. I hope this provides some clarity.

Regards Jon

Jon Bradbury

Development Manager

Derbyshire Dales District Council