

Bonsall Parish Council
Minutes of the Bonsall Parish Council Meeting held on Tuesday 17th August 2021 at 7.30pm at
Bonsall Village Hall

Chair of the Council: Cllr Mark Harris

Clerk: Tony Payne 27 High St Bonsall DE4 2AS; telephone: 01629 822311 email: bonsallclerk@gmail.com

Minute No	Item	Action
17/08/1	Present: Cllrs Addis Barry Grover and Harris. District Cllr Purdy and. Mr T Payne (Clerk/RFO). One member of the public.	
17/08/2	Apologies for Absence: Cllrs J. Smith and S. Smith, County and District Cllr Murphy. Kath Potter Peak District National Park Forum.	
17/08/3	Variation to the Order of Business: none for the meeting. It was agreed that for future meetings new items under Village Matters would be listed first, and if there were no new items then the last of any current items would be brought to the front of the agenda.	
17/08/4	Declaration of Interests: none.	
17/08/5	<p>Public Speaking:</p> <p>Refuse collection: Cllr Purdy explained the decision which had been narrowly agreed by the District Council to contribute 50% towards the cost of a pay increase for HGV drivers to encourage recruitment and retention. He said that this would not by itself solve the problem which was a national issue caused by the pandemic, Brexit, a workforce with an ageing profile, and a current reluctance amongst drivers to work on refuse collection. He said that it required government intervention on issues such as training. In response to questions about communicating information on missed bins, Cllr Purdy advised people to sign up on the website for the District Council newsletter and bulletins. A leaflet would also be sent out.</p> <p>Motocross: Cllr Purdy said that the track was closed at present, the District Council were involved in matters with the track operators and their lawyers, but that he was not able to disclose any details. A member of the public asked whether health assessment or surveillance of those attending the track had been done; Cllr Purdy said that he did not know about this but would ask.</p> <p>Traffic speeding in the village: a member of the public talked about the idea of a 'Quiet lane' designation for the Dale, and asked whether grants were available for this. Cllr Purdy said that it was a County Council issue and he would discuss it with County Cllr Murphy.</p>	
17/08/6	Minutes of the last meeting: The Chair signed the minutes of the meeting held on 20 th July 2021.	
17/08/7	Chair's Announcements: none.	
17/08/8	<p>VILLAGE MATTERS</p> <p>a) Slinter Top Quarry and Dene Quarry: Cllr Grover said that it seemed unlikely now that the application would be heard on 6th September. There were no other issues to report; noted.</p> <p>Motocross site former White Low mine: the Clerk and Councillors reported complaints that had been received of noise from the track on the afternoon and evening of Wednesday 1st August. Noted.</p> <p>The Clerk said a complaint had been received from the operators about the fact that the minutes of the last meeting recorded that <i>Councillors expressed concern about the continued holding of children's events on the site despite the District Council having advised the operator to stop such events because of the high lead levels.....It was agreed to write to the District Council to express concern on these issues and to seek further information on action being taken.</i> That was based on an email from a District Council Environmental Health Officer which had been reported to the meeting, which stated that <i>we have advised them to suspend all activities for</i></p>	

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	<p>charge rather than a voluntary donation; difficulties in enforcement for minor charges were outlined by the Clerk. Agreed that it should be collected as a charge.</p> <p>- Vehicle park policy: issues of potential abuse of the charging system were discussed. It was agreed that the Council would need to prepare a policy to govern charge recovery, granting of resident permits etc which would be done through the working group for approval by the Council.</p>	Clerk
	<p>c) Speedwatch / traffic speed in village: the Police had reported the outcome of checks on the 22/07/2021 on the Clatterway; of 45 cars, 40 vehicles were doing 20-29MPH; 4 vehicles were doing 30MPH and 1 vehicle was doing 40MPH. Further checks were done on 12 August and results are awaited. The police encouraged the Council to continue to press the County Council to support traffic calming measures and signage. Noted. Proposals for a Quiet Lane designation for the Dale were discussed, and Cllr Addis agreed to research this further.</p>	Cllr Addis
	<p>d) Refuse collection: it was agreed to publicise links to District Council newsletter.</p>	Clerk
	<p>e) County Council flood prevention work: the County Council had now advised that they had <i>started looking in detail at the Bonsall area and that a repair scheme on Yeoman Street has been raised, currently planned to start at the beginning of September.</i> It was agreed to seek further details of the scheme, in particular to seek to ensure that the Yeoman Street work addressed the general problem of the road surface condition, which appeared to be caused by the culvert.</p>	Clerk
	<p>f) Yeoman Street land: the District Council had agreed to tidying and improvement works and to remove bags of weeds (but not yet to planting). It was agreed that Pete Spencer and Jon Barry would undertake some initial clearance, and then volunteers would be sought for the weekend of 25/26 September. In relation to a District Council suggestion that the Parish Council should take over the land, it was agreed to defer this pending further information on what they intended.</p>	Clerk
	<p>g) Weed collection scheme: Cllr Grover expressed concern that the Clatterway was in an overgrown condition, and questioned whether the scheme was working as intended. It was agreed to publicise again the need for volunteers and the availability of collection bags, and that it might be possible to undertake some weed clearance as part of work on the Yeoman Street land.</p>	Clerk
	<p>h) Rights of Way at Blakemere pit: Cllr Harris explained the diversion that had taken place at Blakemere pit and the interest of the Rights of Way group in restoring the original bridleway now that the former quarry had been filled, as had originally been understood to be planned. It was agreed to ask the County Council for information on any plans for restoring the original line of the bridleway.</p>	Clerk
	<p>i) Policies: it was agreed to confirm the following policies as reviewed by the policy group: Complaints, Councillors Expenses, Data Protection, Disciplinary and Grievance, Recruitment, Environmental, Grants, and Health and Safety.</p>	Clerk
	<p>j) Website management: the current company (PigeonTech) hosting and managing the website was ceasing to operate at the end of September. It was agreed, on the recommendation of the website working group, to transfer the new website for hosting to Siteground at an estimated annual cost of £160 (discounted to c. £55 for the first year). It was noted that additional costs may need to be incurred for administration once transfer had taken place. It was also agreed to pay PigeonTech's outstanding invoice for £350 for transfer work once the process was concluded.</p>	Clerk
	<p>k) Volunteering: there was further discussion on seeking to encourage volunteering in the village to support community projects such as the weeding and litter collections schemes, and Yeoman Street land improvement. It was agreed to monitor how the 25/26 September event went and to review again at the October meeting.</p>	Clerk

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	<p>i) Burial Ground: the Clerk outlined a number of historic issues in relation to management of the burial ground. It was agreed (1) to ratify arrangements for reallocating Exclusive Right of Burial ('EROB') for the grave plot originally numbered 11 when granted in 1998, to the plot numbered 21 on the current plan; (2) to note that plot 21 was provisionally reserved (without EROB) by a person who has since died leaving the plot unclaimed, and so is available for reallocation. Relatives could not be contacted to discuss this. It was agreed that in the event of any future claim for a plot in the burial ground by any relative of the provisional holder then that would need to be assessed at the time against the prevailing Burial Ground policy, and the availability of grave plots; (3) to ratify the amended burial plan V10 dated 17th August 2021, including allocation of plot 82 to the holder of an EROB for which a plot was not correctly allocated when granted in 2009, and plot 83 to the holder of a provisional reservation.</p>	Clerk																																																																
17/08/9	<p>Finance:</p> <p>a) Monthly Payments received: £30.00 memorial fee re the late J.G. Griffiths.</p> <p>b) Statement/ Annual Accounts: the statement for period 4 detailing income and expenditure from 01 to 31 July 2021 was approved.</p> <p>c) Parish Council mobile phone: it was agreed to purchase a mobile phone on a 36 month contract for £18.00 a month from Virgin Media in order to separate business calls from the personal home and mobile phones of the Clerk and Finance Officer.</p> <p>d) Annual audit by PKF Littlejohn LLP: it was noted that the audit had been successfully concluded, that the required public notice had been given, and that the audited accounting statements were available for inspection and on the website.</p> <table border="1"> <tr> <td>Online</td> <td>A Payne</td> <td>£874.31</td> <td>Salary/expenses</td> </tr> <tr> <td>Online</td> <td>P Spencer</td> <td>£252.34</td> <td>Salary/expenses</td> </tr> <tr> <td>Online</td> <td>M Biggin</td> <td>£150.69</td> <td>Salary/expenses</td> </tr> <tr> <td>Online</td> <td>R Allsopp</td> <td>£100.00</td> <td>WC cleaning</td> </tr> <tr> <td>Online</td> <td>HMRC</td> <td>£304.21</td> <td>PAYE month 5</td> </tr> <tr> <td>Online</td> <td>Roy Johnson Landscape Services</td> <td>£316.80</td> <td>Park mowing</td> </tr> <tr> <td>Online</td> <td>Richard Grover</td> <td>£26.98</td> <td>Paint materials for WC doors</td> </tr> <tr> <td>Online</td> <td>Amazon</td> <td>£60.95</td> <td>Ink cartridges</td> </tr> <tr> <td>Online</td> <td>PigeonTech</td> <td>£350.00</td> <td>Website development(resubmitted from January 2021)</td> </tr> <tr> <td>Online</td> <td>PKF Littlejohn LLP</td> <td>£240.00</td> <td>Audit fees</td> </tr> <tr> <td>tbc</td> <td>Tbc</td> <td>(to budget of £2000)</td> <td>Container unit for the park</td> </tr> <tr> <td>Online</td> <td>Carl Taylor</td> <td>£tbc</td> <td>Park charges box installation</td> </tr> <tr> <td>Online</td> <td>SGP Garden Machinery</td> <td>£7.49</td> <td>Strimming supplies</td> </tr> <tr> <td>DD</td> <td>Zoom Video Communications inc</td> <td>£14.39</td> <td>Meeting hosting fee</td> </tr> <tr> <td>DD</td> <td>E.ON (The Park)</td> <td>£18.56</td> <td>Electricity</td> </tr> <tr> <td>DD</td> <td>E.ON (The Cross)</td> <td>£42.29</td> <td>Electricity</td> </tr> </table>	Online	A Payne	£874.31	Salary/expenses	Online	P Spencer	£252.34	Salary/expenses	Online	M Biggin	£150.69	Salary/expenses	Online	R Allsopp	£100.00	WC cleaning	Online	HMRC	£304.21	PAYE month 5	Online	Roy Johnson Landscape Services	£316.80	Park mowing	Online	Richard Grover	£26.98	Paint materials for WC doors	Online	Amazon	£60.95	Ink cartridges	Online	PigeonTech	£350.00	Website development(resubmitted from January 2021)	Online	PKF Littlejohn LLP	£240.00	Audit fees	tbc	Tbc	(to budget of £2000)	Container unit for the park	Online	Carl Taylor	£tbc	Park charges box installation	Online	SGP Garden Machinery	£7.49	Strimming supplies	DD	Zoom Video Communications inc	£14.39	Meeting hosting fee	DD	E.ON (The Park)	£18.56	Electricity	DD	E.ON (The Cross)	£42.29	Electricity	Clerk
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17/08/10	<p>PLANNING:</p> <ul style="list-style-type: none"> 21/00879/FUL Sanctuary Cottage Warmside The Dale: External wall insulation to existing front extension; it was agreed after discussion to make no objection; Peak District National Park Authority Conversion of Historic Buildings; draft for consultation; it was agreed to make no comment Percival Memorials: additional memorial inscription; approved. 	Clerk Clerk																																																																
17/08/11	Items for Information: DALC Circular 09-2021																																																																	
17/08/12	Next Parish Council meeting: Tuesday 21st September 2021 at 7.30pm.																																																																	

Signed