

Bonsall Parish Council
Minutes of the Bonsall Parish Council Meeting held on Tuesday 17th March 2020 at 7.30pm at
Bonsall Village Hall.

Chair of the Council: Cllr Mark Harris

Clerk: Tony Payne 27 High St Bonsall DE4 2AS; telephone: 01629 822311 email: bonsallclerk@gmail.com

Minute No	Item	Action
17/03/1	Present Cllrs Barry Grover Harris S. Smith and J. Smith, and Mr T Payne (Clerk/RFO). Three members of the public.	
17/03/2	Apologies for Absence: Cllrs Addis and Pountain, Kath Potter Peak Park Parish Forum. District Cllrs Pawley and Purdy, County Cllr Irene Ratcliffe.	
17/03/3	Variation to the Order of Business: None	
17/03/4	Declaration of Interests: none	
17/03/5	Public Speaking: Arts Trail: Amanda Graham the event organiser said that the Trail would be postponed until April 2021 (provided that it could be put on safely). Councillors thanked the organisers for their work to date.	
17/03/6	Minutes of the last meeting: The Chair signed the minutes of the meeting held on 18 th February 2020.	Clerk
17/03/7	Chair's Announcements: none	
17/03/8	<p>VILLAGE MATTERS</p> <p>a) Slinter Top Quarry update: the Quarry Liaison group meeting for 18th March had been cancelled; there were no other issues to report. Noted.</p> <p>b) Park Transfer: the Clerk reported that legal arrangements were now being made for final completion of the lease and sub-lease. Payment of the legal and agent's fees for the Diocese would be due on completion, and it was agreed that to avoid further delay and to allow for the possibility of future Parish Council meetings being cancelled, the following arrangement would be authorised:</p> <p style="padding-left: 40px;">The Clerk, in consultation with the Chair and Vice-Chair (or two other Councillors in their absence) to make payment of legal and other fees within the terms of the budget previously agreed for these items; in the event of any significant change from the budget all Councillors would be consulted before any payment was made.</p> <p>c) Park Risk Assessment: the risk assessment template that had been provided by the Councillors insurance company was approved.</p> <p>d) Community response to coronavirus: The main issue was how the community could organise to help those in isolation and those who might become ill. The Clerk reported that the District Council and County Council were working to co-ordinate a central log of volunteers, and he had already been contacted with offers of volunteer help.</p> <p>. Some measures already in place were:</p> <ul style="list-style-type: none"> • A voluntary group being co-ordinated by Rachael Richardson was organising community support in conjunction with Hannage Brook Medical centre. They were leafleting the village to identify vulnerable people to help with deliveries etc and social support; • St James Church has had to cancel regular services in line with government and their national advice, but Reverent Carla said that they would keep the building open as a 	Clerk

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17/03/8	<p>e) Delegation: to prepare for the possibility of cancellation of future meeting the Clerk was authorised to make all budgeted and regular payments including for salaries and expenses, in consultation with the Chair and Vice Chair (or two other Councillors in their absence).</p> <table border="1" data-bbox="240 414 1345 1014"> <tr> <td>Online</td> <td>A Payne</td> <td>£662.14</td> <td>Salary/expenses</td> </tr> <tr> <td>Online</td> <td>M Biggin</td> <td>£229.83</td> <td>Salary/expenses</td> </tr> <tr> <td>0006</td> <td>L Johnson</td> <td>£249.25</td> <td>Salary/expenses</td> </tr> <tr> <td>Online</td> <td>R Allsopp</td> <td>£95.00</td> <td>WC cleaning</td> </tr> <tr> <td>0005</td> <td>HMRC</td> <td>£649.52</td> <td>PAYE</td> </tr> <tr> <td>Online</td> <td>Ladywell Accountancy Services</td> <td>£108.00</td> <td>Payroll services</td> </tr> <tr> <td>Online</td> <td>Peak Park Parish Forum</td> <td>£6.00</td> <td>Subscription</td> </tr> <tr> <td>Online</td> <td>DALC</td> <td>£257.88 (£402.88)</td> <td>Subscription</td> </tr> <tr> <td>Online</td> <td>DDDC</td> <td>£385</td> <td>*Overpayment of grant (£215 due)</td> </tr> <tr> <td>Online</td> <td>Derby Diocesan Board of Finance Ltd</td> <td>£6125.08 (confirmed post-meeting)</td> <td>Legal and agent's fees</td> </tr> <tr> <td>0007</td> <td>Bonsall Village Hall Committee</td> <td>£144.00</td> <td>Room hire</td> </tr> <tr> <td>DD</td> <td>E.ON (Park)</td> <td>£8.44</td> <td>Electricity</td> </tr> </table>	Online	A Payne	£662.14	Salary/expenses	Online	M Biggin	£229.83	Salary/expenses	0006	L Johnson	£249.25	Salary/expenses	Online	R Allsopp	£95.00	WC cleaning	0005	HMRC	£649.52	PAYE	Online	Ladywell Accountancy Services	£108.00	Payroll services	Online	Peak Park Parish Forum	£6.00	Subscription	Online	DALC	£257.88 (£402.88)	Subscription	Online	DDDC	£385	*Overpayment of grant (£215 due)	Online	Derby Diocesan Board of Finance Ltd	£6125.08 (confirmed post-meeting)	Legal and agent's fees	0007	Bonsall Village Hall Committee	£144.00	Room hire	DD	E.ON (Park)	£8.44	Electricity	Clerk
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17/03/9	<p>Planning</p> <ul style="list-style-type: none"> • Tree Works Application T/20/00034/TCA: fell 1 no. Norway Spruce tree (T1) and 1no. Plum tree (T3) to ground level at Old Dale House The Dale; • Tree Works Application T/20/00046/TCA, Removal of 1 no. Fir tree at 6 Church Street Bonsall. • It was agreed to make no objection to these applications. 	Clerk																																																
17/03/10	<p>Items for Information: DALC Circular 03-2020</p>																																																	
17/03/11	<p>Date of next meeting: Parish Council Meeting Tuesday 21st April 2020 at 7.30pm.</p> <p>It was agreed that if the village hall meeting could not proceed due to circumstances at the time, then the Council would seek to conduct a meeting by video link or similar.</p>	Clerk																																																

Signed