

**Bonsall Parish Council**  
**Minutes of the Bonsall Parish Council Meeting held on Tuesday 20<sup>th</sup> February 2018 at 7.30pm at**  
**Bonsall Village Hall.**

**Chair of the Council:** Cllr Mark Harris

Clerk: Tony Payne 27 High St Bonsall DE4 2AS; telephone: 01629 822311 email: bonsallclerk@gmail.com

Minute No	Item	Action
20/02/1	<b>Present</b> Cllrs Harris, Addis, Barry, Grover Hewitt and Pountain. Mr T Payne (Clerk/RFO), County Cllr Ratcliffe and two members of the public.	
20/02/2	<b>Apologies for Absence:</b> apologies received from District Cllrs Pawley and Purdy.	
20/02/3	<b>Variation to the Order of Business:</b> none.	
20/02/4	<b>Declaration of Interests:</b> None	
20/02/5	<b>Public Speaking</b>  <b>Moor Lane signs:</b> Cllr Ratcliffe asked if any help could be offered on this. There was discussion on the location of the signs, and it was agreed that she would contact Council officers once proposed location of additional signage was agreed (see further minute 20/02/8 (f)).  <b>Bridleway from the end of Church Street via Ball Eye quarry to Cromford:</b> Cllr Ratcliffe reported that the bridleway status of this along its full length had been confirmed by the County Council in January.  <b>Street light Uppertown Lane:</b> Cllr Ratcliffe reported that her request for this to be reinstated as part of LED upgrades had been turned down, but that she was seeking to overturn that decision. Cllr Barry reported that he was aware of individuals who would sponsor the additional cost of reinstatement. Cllr Ratcliffe agreed to pass this information on to the County Council officers.  <b>Potholes Clatterway / Uppertown Lane:</b> problems discussed. Clerk reported that he had reported the Clatterway potholes and they now had a works order. Details of the Uppertown Lane pothole would be copied to Cllr Ratcliffe for her to expedite.	Clerk
20/02/6	<b>Minutes Of The Last Meeting: approved.</b> The Chair signed the minutes of the meeting held on 16 <sup>th</sup> January 2018.	Clerk
20/02/7	<b>Chair's Announcements:</b> The Chair reported that he had helped distribute grit on the Clatterway in the recent bad weather and wished to record thanks to Damien Taylor for his work for the village on this. Agreed to write a letter of thanks and to include Mr Taylor in any future scheme for acknowledging volunteer contributions to the village.	Clerk
20/02/8	<b>Village Matters</b>  <b>a) Slinger Top Quarry update:</b> the following information was reported:  <ul style="list-style-type: none"> <li>• The County Council intended to re-advertise and re-consult on new planning information from the Slinger Mining Company (including on noise issues) relating to the current planning application. The Parish Council, and others who had submitted comments, would be re-consulted.</li> </ul>	

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20/02/8	<ul style="list-style-type: none"> <li>• The County Council would now (following representations from Cllr Grover) include the Peak National Park in the consultation process as it had been acknowledged that they had previously been omitted;</li> <li>• There had been a recent visit to the village by Andy Porter County Council Planning Enforcement Officer. He had said that current emergency works should end in May 2018, and that noise measurements taken on the day were within acceptable limits.</li> </ul> <p>Noted, and it was agreed to request early notification of the consultation documentation so that it if possible it could be included in Mutterings.</p> <p><b>b) Park Lease update:</b> the Clerk reported that the comments of the District Council on possible assistance with costs and other aspects of the lease were still awaited. Noted.</p> <p><b>c) Churchyard risk assessment:</b> it was agreed that the Burial Ground Working Group would make arrangements for a risk assessment of the Parish Burial ground and the closed churchyard (noting that for the closed churchyard this would be done from the viewpoint of employee Health and Safety as responsibility for maintenance was currently disputed). The results would be reported back to the next meeting. Tuesday 13th March at 10.30am agreed.</p> <p><b>Churchyard Extension Feasibility Study:</b> the Clerk reported that he and Cllr Addis had met with the gravedigger that morning to discuss the location of trial holes. Location had been agreed and a quote was to be obtained for the work from the gravedigger's contractor and reported to the next meeting.</p> <p><b>d) WC transfer:</b> the District Council were proposing to transfer responsibility with a grant payment of £3000 and also contribution to the cost of repair backlogs (£2052). It was agreed to continue to seek a grant payment of £5000 (plus the repair costs) prior to transfer as originally requested, and also to make enquiries as to the electricity supply. Noted that the District Council were still seeking to resolve land ownership issues.</p> <p><b>e) Open Gardens parking arrangements:</b> Open Gardens would be 2<sup>nd</sup> and 3<sup>rd</sup> June. Support had been sought in clearing the vehicle park of lorries etc before the weekend and this was agreed. In relation to the request to park vehicles on the recreation ground it was agreed that, although the Parish Council wanted to help on this, it was not yet in the control of the Parish Council and Open Gardens would need to contact the District Council.</p> <p><b>f) Bus Shelter:</b> it was agreed that the dry stone cladding and slate roof to the shelter was a significant improvement, and thanks were recorded to Liz Stoppard for her work in design and implementation. It was agreed to ask for plans to remove the remaining stones in the vehicle park.</p> <p><b>g) Moor Lane signs:</b> the location of the recently installed signs was discussed. It was agreed that they were situated as originally agreed and with the approved wording, but that further signs were needed to prevent vehicular access from the moor. Agreed that Cllr Addis would bring proposals for location of those signs to a future meeting.</p> <p><b>h) Defibrillator:</b> At the meeting 17 October 2017 it had been agreed that a <i>second defibrillator should be purchased once funding was obtained, to be</i></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr Addis</p>
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	<p><i>sited in Townhead, and noted that grant funding was being sought for this (minute 17/10/8 (g)).</i> Cllr Hewitt reported that there was support for a defibrillator at the top of the Dale. After discussion it was agreed that Cllr Hewitt would obtain further information on funding and the exact location, and that this should be the site of the third defibrillator for the village.</p> <p><b>i) Website review and village communication:</b> there was discussion on how effectively information from the Parish Council was communicated in the village. There had been no response to requests via Mutterings for residents to be on agenda distribution lists. Other issues such as the Via Gellia were dealt with by group email lists. There was no current budget provision for a new website. It was agreed that (a) the current system was unsatisfactory; (b) Cllr Grover would research proposals (c) a meeting of the website working group would be convened by the Clerk in the next three months.</p> <p><b>j) Planning committee:</b> the need for a committee to consider planning applications that required a response outside of the normal Council meeting cycle was discussed. It was agreed in principle to set up a planning committee to consider those applications, and that the Clerk should prepare draft Terms of Reference for consideration at the next meeting. It was also agreed that the Clerk should obtain and circulate details of future DALC training events on planning procedure.</p>	<p>Cllr Hewitt</p> <p>Cllr Grover</p> <p>Clerk</p>																																
20/02/9	<p><b>Finance:</b></p> <p>a) <b>Accounts for payment</b> a schedule showing the following cheques /Online Payments/Direct Debits was approved, and the cheques were signed:</p> <table border="1" data-bbox="245 1086 1386 1435"> <tr> <td><b>Online</b></td> <td>A Payne</td> <td>£492.08</td> <td>Salary/expenses</td> </tr> <tr> <td><b>Online</b></td> <td>P Spencer</td> <td>198.90</td> <td>Salary/expenses</td> </tr> <tr> <td><b>Online</b></td> <td>R Allsop</td> <td>£95.00</td> <td>WC cleaning</td> </tr> <tr> <td><b>Online</b></td> <td>Salisbury and Wood</td> <td>£156.00</td> <td>Grit</td> </tr> <tr> <td><b>Online</b></td> <td>Derbyshire County Council</td> <td>£1104.85</td> <td>Refund of footpath claim overpayment</td> </tr> <tr> <td><b>1785</b></td> <td>Sam Hopkinson</td> <td>£50.00</td> <td>Grit distribution</td> </tr> <tr> <td><b>DD</b></td> <td>E.ON (Park)</td> <td>£9.32</td> <td>Electricity</td> </tr> <tr> <td><b>DD</b></td> <td>E.ON (Cross)</td> <td>£30.47</td> <td>Electricity</td> </tr> </table> <p>b) <b>Payments received:</b> payments of £100 for a memorial fee re Mrs R Taylor; £304.16 VAT HMRC; £200 interment fee and £30 inscription re Mrs D C Barton; and £600 EROB and interment fee re Ann Alesbrook were reported.</p> <p>c) <b>The monthly Statement</b> for period 10 detailing income and expenditure to 05 February 2018, which had been previously circulated to Councillors, was approved.</p> <p>d) <b>Budget:</b> The Council considered the budget position against income and expenditure to date as shown in the account statement for the month and the transactions agreed at the meeting. The Council assessed risk in relation to the Council's financial standing and systems, and were satisfied that there were no issues presenting risk that required attention or further action at the present time.</p> <p>e) <b>Grant application to Transparency Fund:</b> it was agreed to (a) ratify the grant application for £625.00 that had been made to the Transparency Fund in respect of a laptop software and scanner, and (b) authorise purchase of that equipment if the grant were approved.</p>	<b>Online</b>	A Payne	£492.08	Salary/expenses	<b>Online</b>	P Spencer	198.90	Salary/expenses	<b>Online</b>	R Allsop	£95.00	WC cleaning	<b>Online</b>	Salisbury and Wood	£156.00	Grit	<b>Online</b>	Derbyshire County Council	£1104.85	Refund of footpath claim overpayment	<b>1785</b>	Sam Hopkinson	£50.00	Grit distribution	<b>DD</b>	E.ON (Park)	£9.32	Electricity	<b>DD</b>	E.ON (Cross)	£30.47	Electricity	
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	f) <b>Finance Regulations review:</b> the reviewed Finance Regulations, which had been previously circulated were approved.	Clerk
20/02/10	<p><b>Planning:</b></p> <ul style="list-style-type: none"> <li>• <b>18/00091/FUL UK Slipform Ltd Dunsley Mill Via Gellia Road:</b> joiners shed building. After discussion it was agreed to make no objection to this application.</li> <li>• <b>NP/DDD/0118/0049: Bell House Uppertown:</b> change the use of the small barn attached to Bell House from office and morning room to furnished holiday let. After discussion it was agreed to make no objection to this application.</li> <li>• <b>Memorial re the late Mrs R Taylor Bonsall Cemetery/Inscription re the late Mrs DC Barton::</b> the memorial designs and inscription were approved.</li> <li>• <b>Request for a memorial plaque:</b> re the late Mr M S Baugh. It was agreed that this should be referred to the Parochial Church Council.</li> </ul>	Clerk  Clerk  Clerk  Clerk
20/02/11	<b>Councillor vacancy co-option:</b> the Clerk reported that one written application had been received from Mr Roger Watson (previously circulated). The Council heard from Mr Watson as to his reasons for wishing to be co-opted. After discussion it was agreed unanimously to appoint Mr Watson to the vacant post, and to welcome him to the Parish Council (his term of office to expire as for other Councillors in May 2019).	Clerk
20/02/12	<b>Items for Information: DALC Circulars:</b> Circular 03/18	
20/02/13	<b>Date of next meeting: Parish Council 20th March 2018 at 7.30pm</b>	Clerk

Signed .....