

**Bonsall Parish Council**

**Minutes of the Bonsall Parish Council Meeting held on Tuesday 19<sup>th</sup> December 2017 at 7.30pm at Bonsall Village Hall.**

**Chair of the Council:** Cllr Mark Harris

Clerk: Tony Payne 27 High St Bonsall DE4 2A Telephone: 01629 822311 email: bonsallclerk@gmail.com

Minute No	Item	Action
19/12/1	<p><b>Present</b> Cllrs Harris, Addis, Barry, Grover Hewitt Richardson and Pountain. Mr T Payne (Clerk/RFO), District Cllr Purdy, and two members of the public.</p>	
19/12/2	<p><b>Apologies for Absence:</b> apologies received from District Cllr Pawley and County Cllr Ratcliffe.</p>	
19/12/3	<p><b>Variation to the Order of Business:</b> none</p>	
19/12/4	<p><b>Declaration of Interests:</b> None</p>	
19/12/5	<p><b>Public Speaking</b>  <b>Planning application site visit and meeting:</b> A member of the public said that he was concerned that Councillor Barry had attended the District Council planning committee site visit for the King’s Head public house planning application, and that he had influenced the planning committee by telling them that the application was ‘wholeheartedly supported’ by the Parish Council. He asked who had authorised Councillor Barry to speak on behalf of the Parish Council? The Chair confirmed that Councillor Barry had not been authorised to do that. Councillor Barry said that he had attended as a ‘parish Council observer’. The member of the public pointed out that the decision of the Council had been to make no objection to the application, not to support it.</p> <p>The member of the public also expressed concern that Councillor Barry had told the planning committee during the site visit ‘that the lorry park was available to be used for parking’; he did not think that this was correct as the lorry park was still in the ownership of the Diocese. The Chair confirmed that it was still in the ownership of the Diocese while the lease was being negotiated, but that there was a longstanding arrangement for public use. The member of the public requested a copy of the Councillor Code of Conduct and the Clerk agreed to send that to him.</p> <p>Leigh Johnson asked who had authorised Councillor Barry to speak at the Planning Committee meeting on behalf of the Parish Council, as he had been listed as being down to speak at the meeting. The Chair said that he had told Councillor Barry not to speak at that meeting; and Councillor Barry stated that he was down to speak but he didn’t. District Councillor Purdy said that the Parish Council could have had a representative, and went on to explain why on planning grounds the application was granted. Leigh Johnson said that (at the site visit meeting) ‘you invited him to speak’. There was discussion about the minutes of the District Council meeting and Councillor Purdy advised that they would be available online.</p> <p>Leigh Johnson asked ‘who would sort out the aftermath’ of the decision. Councillor Purdy explained how the District Council had commissioned a substantial report on local infrastructure in July 2016 to seek to demonstrate that local infrastructure, including transport, would not be sufficient for the housing and other development required by the government. He said that this had not been adopted by the County Council. As a consequence congestion and parking problems on roads had to be lived with.</p> <p><b>Village parking:</b> Leigh Johnson requested an amendment to the previous minutes so that it read ‘<i>he himself was happy for parking on or across the drive</i>’.</p> <p>Leigh Johnson also asked what was meant in the previous minutes by his comments</p>	Clerk

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	<p>about village parking and future development being 'noted'. The clerk and Chair explained that this meant that they were on the record, and would be available as and when the Parish Council returned to this subject. Mr Johnson asked if there was to be no immediate action, and the Chair said not immediately as the Council had a full agenda of work at present, but it would be something that they would come back to.</p> <p><b>Local Plan:</b> Councillor Purdy confirmed that the Local Plan has now been formally adopted.</p>	
19/12/6	<p><b>MINUTES OF THE LAST MEETING: Approved.</b> The Chair signed the minutes of the meeting held on 21<sup>st</sup> November 2017; subject to amendment of minute 21/11/5 'Parking' to remove '<i>in front of his house</i>' and replace with '<i>on or across the drive</i>'.</p>	Clerk
19/12/7	<p><b>Chair's Announcements:</b> none.</p>	
19/12/8	<p><b>Village Matters</b></p> <p><b>a) Slinter Top quarry:</b> the Clerk and Cllr Grover reported on the outcome of the Quarry Liaison Group meeting 13 December 2017. The quarry owner Tony Gregory had outlined the work to create a new access route at high level to an area that had been affected by rock fall. The remaining work on that would take 4-6 months. Following noise complaints the owner said that he had arranged for pecking work to be undertaken in the lower levels of the quarry. Also an old style lorry reversing alarm had been changed, and the start of breaking work had been deferred until 7.30am. He had agreed to meet Bonsall residents to explain current activities, and this had been done prior to the meeting. Mr Gregory had also offered at that meeting to restrict pecking work until after 9.00am.</p> <p>The report was noted, and it was agreed to thank Mr Gregory for attending the meeting with residents.</p> <p><b>b) Churchyard:</b> the report of the Burial Ground Working Party of 20<sup>th</sup> November 2017 was discussed, and it was agreed as recommended to:</p> <ul style="list-style-type: none"> <li>• arrange meeting with Trevor Newman and Mick Biggin to confirm options and trial hole costs;</li> <li>• subject to that and available finance, the Parish Council should proceed to next stage of trial holes and commissioning DCC Design Scheme at quoted cost of £1000 (see email extract below from DDDC of 17 October 2016);</li> <li>• note that Clerk would seek views of members of Burial Ground group before taking decisions on EROB issues where request was outside policy guidelines;</li> <li>• note that an inspection of Burial ground was to be arranged.</li> </ul> <p>The Clerk reported that the PCC had now offered (on a without prejudice basis) to undertake works to the lime trees; this was welcomed by the Council. It was noted that discussions were continuing with the PCC prior to writing to the District Council to submit new factual background in relation to the maintenance of the churchyard, and to again request details of their land</p>	Clerk

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	<p>ownership.</p> <p><b>a) Park Lease update:</b> it was noted that as yet no response from the Diocese had been received.</p> <p><b>c) Standing Orders:</b> the new Standing Orders as recommended by the Policy Group meeting of 21 November 2017, which had been circulated, were approved with immediate effect.</p> <p><b>d) Unrecorded Rights of Way:</b> it was agreed to set up a working group to examine claims for registering unrecorded rights of way on the County Council Definitive Map, and that this should be opened to interested members of the public.</p> <p><b>e) Grit bins:</b> arrangements for filling grit bins were discussed. It was agreed that, subject to confirming reasonable cost, the County Council should be requested to fill the Parish bins, and if this was not feasible to look for a vehicle and driver who could deliver from Salisbury and Wood.</p> <p><b>f) Councillor vacancy:</b> the clerk reported that a notice of casual vacancy had been advertised. Unless there was a request for a contested election the Council would make arrangements for co-option; it was agreed that a draft policy on co-option should be submitted to the January meeting.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>																																
<p>19/12/9</p>	<p><b>Finance:</b></p> <p>a) <b>Accounts for payment</b> a schedule showing the following cheques /Direct Debits was approved, and the cheques were signed:</p> <table border="1" data-bbox="252 1122 1383 1406"> <tr> <td><b>1779</b></td> <td>HMRC</td> <td>£543.86</td> <td>PAYE</td> </tr> <tr> <td><b>1780</b></td> <td>L Johnson</td> <td>£167.24</td> <td>Salary/expenses</td> </tr> <tr> <td><b>1781</b></td> <td>M Heasman</td> <td>£50.00</td> <td>Christmas trees</td> </tr> <tr> <td><b>1782</b></td> <td>A Payne</td> <td>£540.22</td> <td>Salary/expenses</td> </tr> <tr> <td><b>1783</b></td> <td>M Biggin</td> <td>£55.68</td> <td>Salary/expenses</td> </tr> <tr> <td><b>1784</b></td> <td>R Allsop</td> <td>£95.00</td> <td>WC cleaning</td> </tr> <tr> <td><b>DD</b></td> <td>E.ON (Park)</td> <td>£8.17</td> <td>Electricity</td> </tr> <tr> <td><b>DD</b></td> <td>E.ON (Cross)</td> <td>£30.47</td> <td>Electricity</td> </tr> </table> <p>b)</p> <p><b>Payments received:</b> a grant of £200 had been received from Open Gardens for defibrillator; noted with thanks.</p> <p>c) <b>The monthly Statement</b> for period 8 detailing income and expenditure to 05 December 2017, which had been previously circulated to Councillors, was approved.</p> <p>d) <b>Budget:</b> The Council considered the budget position against income and expenditure to date as shown in the account statement for the month and the transactions agreed at the meeting. The Council assessed risk in relation to the Council's financial standing and systems, and were satisfied that there were no issues presenting risk that required attention or further action at the present time.</p> <p>e) <b>Notification of Precept and draft budget 2018-19: (1)</b> the requirement to set the annual precept and final budget at the 16 January 2018 meeting was noted;</p> <p><b>(2)</b> the Council considered the draft budget V1 for 2018-19 in preparation for that. The budget was explained and after discussion was approved in principle to be submitted for final consideration and approval at the January meeting.</p>	<b>1779</b>	HMRC	£543.86	PAYE	<b>1780</b>	L Johnson	£167.24	Salary/expenses	<b>1781</b>	M Heasman	£50.00	Christmas trees	<b>1782</b>	A Payne	£540.22	Salary/expenses	<b>1783</b>	M Biggin	£55.68	Salary/expenses	<b>1784</b>	R Allsop	£95.00	WC cleaning	<b>DD</b>	E.ON (Park)	£8.17	Electricity	<b>DD</b>	E.ON (Cross)	£30.47	Electricity	<p>Clerk</p> <p>Clerk</p>
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