

Bonsall Parish Council

Minutes of the Bonsall Parish Council Meeting held on Tuesday 20th June 2017 at 7.30pm at Bonsall Village Hall.

Chair of the Council: Cllr Mark Harris

Clerk: Tony Payne 27 High St Bonsall DE4 2A Telephone: 01629 822311 email: bonsallclerk@gmail.com

Minute No	Item	Action
20/06/1	Present Cllrs Harris, Addis, Grover, Hewitt, Pountain, and Williams. Mr T Payne (Clerk/RFO), and County Cllr Ratcliffe..	
20/06/2	Apologies for Absence: apologies received from Cllr Barry, and DDDC Cllrs Pawley and Purdy	
20/06/3	Variation to the Order of Business: None	
20/06/4	Declaration of Interests: None	
20/06/5	Public Speaking Road closure Via Gellia: Cllr Ratcliffe reported that there had been three landslips on the Via Gellia close to the Hopton Point junction, and emergency work necessitating road closure would need to be undertaken. Quarry companies had been consulted. The periods of full closure would be kept as short as possible and it would only be fully closed for part of any 24 hour period Potholes: Cllrs reported a need for work at the top of the Clatterway, on Salters Lane, Slayley Lane and Uppertown Lane. Cllr Ratcliffe undertook to report these problems.	
20/06/6	MINUTES OF THE LAST MEETING: Approved. The Chair signed the minutes of the meeting held on 16 May 2017.	Clerk
20/06/7	Chair's Announcements: None	
20/06/8	VILLAGE MATTERS a) Via Gellia closure: it was noted that the application to amend the current planning permission had been approved so as to allow the retaining wall work to be done between 01 September and 31 December 2017. b) Park Lease update: the Clerk reported that the provisional response of the Diocese on the future of the park had been received that afternoon. The Diocese were not willing to sell the vehicle park, or to lease it without a break clause. The break clause might be extended from 6 to 12 months. The Diocese's reason for wishing to retain ownership was that the land may be considered to be suitable for future development, such as affordable housing. The outcome of the public consultation exercise was also reported. Of those who completed the questionnaire, there was a 100% response in favour of retention of the vehicle park with its' current use, and 88% of respondents rated the importance of the vehicle park to the village as being 8/10 or higher (83% rating 10/10). 93% of respondents rated the recreation park as 10/10 in terms of importance to the village. Of those who expressed a view, 68% would prefer the land to be managed by a community trust. Councillors expressed strong concern and disappointment at the approach the Diocese was taking. It was agreed:	

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	<ul style="list-style-type: none"> • to seek informal legal advice on the position; • to write to the Diocese prior to the Bishop's Council meeting of 26th June to express concern and disappointment, setting out the outcome of the public consultation exercise, again explaining the impact on community life of any future development of the vehicle park, and requesting that the provisional decision be reviewed to allow the whole of the land to continue in community recreational use for the future; • to hold a meeting of the Park Working Group on 11 July 2017 at the King's Head (private room). <p>c) Parking for Open Gardens and similar events: the parking problems arising from the success of the Open Gardens 3-4 June were discussed. Buses had been unable to get beyond the vehicle park, and a coach had had to reverse down the Clatterway. There was concern at access for emergency vehicles. The possibility of using park and ride was discussed. Also discussed as to whether the recreation ground would be suitable, although that would require permission from the District Council, and any use would depend on the weather. It was noted that the carnival committee coned the road opposite the park, and it was agreed that the issue should be discussed with future event organisers to see that appropriate arrangements were in place (the next after carnival being Hen racing 5th August).</p> <p>d) Vehicle Park: a request had been received to occasionally park a caravan on the vehicle park overnight in order to prepare it for holidays. This was to avoid blocking the road outside the owner's house in Uppertown. It was agreed to respond that since the Parish Council was not the owner or operator of the vehicle park this request could not be considered at the present time.</p> <p>e) Churchyard: the Parochial Church Council had asked if the Parish Council would contribute to the cost of siting a shed in the burial ground (against the school wall where there is currently a large wooden storage box). It was agreed to allow the PCC to put a shed on the site but not to contribute to the costs as the facility was not needed by the Parish Council.</p> <p>f) Churchyard Exclusive Rights of Burial: it was agreed that the Burial group would meet at 6.00pm on 18th July to review the siting of Exclusive Rights of Burial granted to date within the burial ground. This was to ensure that existing commitments to plot owners can be met, and that future capacity could be properly managed.</p> <p>g) Churchyard access for digging equipment: the fence now sited around the edge of the school playing fields was preventing access for a mini-digger to the burial ground. The school had agreed to create a removal fence panel and it was agreed to pay any costs associated with that.</p> <p>h) Churchyard knotweed: it was agreed to ask the District Council to undertake the annual treatment of knotweed in the burial ground (the cost in 2016 was £114.00).</p> <p>i) Churchyard responsibilities update: it was reported that Phil Heasman at the PCC had received a response from the District Council in relation to the question of responsibility for the closed churchyard area. The District Council were going to refer the question to their own lawyers, but their initial response</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Burial group</p> <p>Clerk</p> <p>Clerk</p>
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	<p>was again to put responsibility on the Parish Council on the basis that the parish had undertaken the mowing work for many years. It was agreed to write to the District Council to contest that response, for the reason that</p> <ul style="list-style-type: none"> - there had never been any formal transfer of responsibility as required by law, - the parish had undertaken mowing work paid for by the District Council; and - any other work undertaken in the closed churchyard had always been specifically said to be without accepting liability for the area. <p>j) Noticeboard Uppertown: it was reported that a replacement notice board had been ordered as agreed at the previous meeting, and the purchase was confirmed.</p>	<p>Clerk</p> <p>Clerk</p>																																				
<p>20/06/9</p>	<p>Finance:</p> <p>a) Accounts for payment a schedule showing the following cheques /Direct Debits was approved, and the cheques were signed:</p> <table border="1" data-bbox="261 748 1342 1066"> <tr> <td>1738</td> <td>SGP Garden Machinery Ltd</td> <td>£36.48</td> <td>Machinery repair</td> </tr> <tr> <td>1739</td> <td>A Payne</td> <td>£501.25</td> <td>Salary/expenses</td> </tr> <tr> <td>1740</td> <td>P Spencer</td> <td>£189.51</td> <td>Salary/expenses</td> </tr> <tr> <td>1741</td> <td>M Biggin</td> <td>£130.47</td> <td>Salary /expenses</td> </tr> <tr> <td>1742</td> <td>HMRC</td> <td>£728.29</td> <td>PAYE Q1</td> </tr> <tr> <td>1743</td> <td>R Allsop</td> <td>£95.00</td> <td>WC cleaning</td> </tr> <tr> <td>1744</td> <td>Noticeboards Online Ltd</td> <td>£513.80</td> <td>Noticeboard</td> </tr> <tr> <td>1745</td> <td>Linda Wells Hollies Farm</td> <td>£129.20</td> <td>Plants</td> </tr> <tr> <td>DD</td> <td>E.ON (Cross)</td> <td>£8.70</td> <td>Electricity</td> </tr> </table> <p>b) Payments received: R Taylor Burial fees £600; DCC footpath maintenance £495.</p> <p>c) The monthly Statement for period 2 detailing income and expenditure to 05 June 2017, which had been previously circulated to Councillors, was approved.</p> <p>d) Budget: The Council considered the budget position against income and expenditure to date as shown in the account statement for the month and the transactions agreed at the meeting. The Council assessed risk in relation to the Council's financial standing and systems, and were satisfied that there were no issues presenting risk that required attention or further action at the present time.</p> <p>e) Online banking: it was agreed that, in accordance with Financial Regulation 6.15, the following arrangements would be applied:</p> <ul style="list-style-type: none"> - Tony Payne would be appointed as Service Administrator for internet banking arrangements; - The Service Administrator (without reference to any other person) would be authorised to implement internet banking transactions to a maximum value of £250 per transaction, provided that the transaction had been previously approved by the Parish Council on the monthly Payment Schedule; - The Service Administrator, with the written approval of two other Councillors who were on the bank mandate, could implement any other internet banking transaction that was required by the Parish Council, provided that such payment was being made in accordance with Financial Regulations and that it did not exceed £500. 	1738	SGP Garden Machinery Ltd	£36.48	Machinery repair	1739	A Payne	£501.25	Salary/expenses	1740	P Spencer	£189.51	Salary/expenses	1741	M Biggin	£130.47	Salary /expenses	1742	HMRC	£728.29	PAYE Q1	1743	R Allsop	£95.00	WC cleaning	1744	Noticeboards Online Ltd	£513.80	Noticeboard	1745	Linda Wells Hollies Farm	£129.20	Plants	DD	E.ON (Cross)	£8.70	Electricity	<p>Clerk</p>
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20/06/10	<p>Planning:</p> <ul style="list-style-type: none">• 17/00412/FUL Arterhill Cottage, Arter Hill, Bonsall - Extension of two storey side extension and porch and to create off road parking and widen access track; Resolved that no objections should be made to this application and this order.• 17/00220/FUL Bus Shelter Bonsall: the outcome of the planning application for the bus shelter was noted, and it was agreed to ask Liz Stoppard to update on progress on building works.	Clerk
20/06/11	Items for Information: DALC Circulars: Circular 07/17	
20/06/12	<p>Date of next meeting: Parish Council Tuesday 18th July 2017 at 7.30pm Burial Group Tuesday 18th July 2017 at 6.00pm (at the burial ground) It was noted that there should be a quorum for the August meeting if it was required to be held.</p>	Clerk

Signed