

**Bonsall Parish Council**

Chair of the Council: Cllr Mark Harris  
Parish Clerk: Catherine Rawas, Brocliffe Cottage, Uppertown Bonsall De4 2AW  
Telephone: 01629 820947 email: bonsallclerk@gmail.com

Minutes of the Bonsall Parish Council Meeting held on Tuesday 21<sup>st</sup> June at 7.30 pm at Bonsall Village Hall.

**Present: Cllrs, Pountain, Addis, Grover, Barry, Hewitt, Williams 6 members of the public. DDDC Cllr Pawley**

Minute No	Item	Action
1	<b>Apologies for Absence:</b> Cllr Harris, Cllr Purdy	
2	<b>Variation to the Order of Business</b> - No variations were requested	
3	<b>Declaration of Interests:</b> None	
4	<p><b>Public Speaking</b></p> <p>Rick Jones: The Streetlight at Uppertown – as Matlock is covered in streetlights throughout the night. Query on the Church steps hand rail being broken. This will be repaired and replaced as part of the repair work being carried out on the Church Steps.</p> <p>Cllr Barry had received a concern about a resident's driveway in Slaley – worried that planning permission on a shared driveway may lead to a claim for land. Cllr Ratcliffe directed the query to Ian Turkington at Development Control at Derbyshire County Council.</p> <p>Double Yellow lines are to be installed at Water Lane and part of Scarthin in Cromford although the timescale has not been confirmed.</p> <p>Cllr Ratcliffe – started at Uppertown and walked down the Bank to the top of the Dale, that part of the road needs some additional work and will be added to a capital programme of work for next year. Some pot holes have been filled in Uppertown and the work is going to be inspected to make sure it's satisfactory. There is some confusion about what constitutes a pot hole as officially a hole can only be called a pothole if it's 40mm deep. Cllr Grover had reported the potholes at the top of Clatterway and they were fixed within 3 days. Slaley Lane had been inspected this morning and will be looked at in August.</p>	
5	<p><b>MINUTES OF THE LAST MEETING</b></p> <p>To approve the Minutes of the meeting held on the 17<sup>th</sup> May 2016 The Chair signed the minutes of the meetings. Approved</p>	Clerk
6	<p><b>Chair's Announcements:</b></p> <p>Councillors were reminded to pass their nominations for thanks from the Chairman as soon as possible.</p>	All/ Clerk
7	<p>Village Matters:</p> <ul style="list-style-type: none"> <li>a) <b>Updates on:</b> Park Bottom Parking issues and problems, The park area remains congested with long term parking. This is reported as interfering with the feed deliveries which prevent heavy vehicles trying to reach the farms outside the village. Villagers will be asked to take these issue into consideration in the Parish Council report in Mutterings.</li> <li>b) Benches, Councillors had not met about the location</li> <li>c) Signage for Moor Lane, signs are going to be produced with appropriate wording explaining there are no turning spaces on Moorlands Lane and Moor Lane – details will follow when DCC confirm the wording</li> <li>d) Bus Shelter Project, Liz Stoppard to be invited to the next meeting to present an update on the project</li> <li>e) Village Walkround for the state of the roads. Reported as above in public speaking</li> <li>f) <b>Bonsall Burial Ground:</b> Report received detailing the meeting with Trevor Newman which concludes that there space in the burial ground will be available for at least 10 more years working on the current useage. The Parish Council will need to consider some landscaping work in the near future to prepare the remaining land. The Burial Group will continue to progress the scope of this project and report again in July</li> <li>g) To receive a report from the Staffing Sub Group and ratify the proposals with regard to the NJC pay increase. Approved</li> <li>h) To receive information on the proposal for Bonsall Parish Council to fund a streetlight on Uppertown Lane. The Clerk provided verbal feedback from a DCC email saying the streetlight could not be re-established. Cllr Barry proposed that following the circulation of the email there be a full discussion at the July meeting. Clerk to circulate the email from DCC</li> <li>i) Discussion on Protected Species in Bonsall (Cllr Addis) Slow worms have been found in The Dale – Cllr Addis proposed the Parish Council consider cataloguing species and their locations</li> <li>j) Discussion on Bus Service provision in Bonsall (Cllr Addis) Bonsall Parish Council feel the Bus Service is essential for the village whilst recognising that it could be cut back to once every two hours and possibly a smaller vehicle.</li> </ul>	Clerk to include in Mutterings report

8	<p>Finance</p> <p>a) <b>The Current and Business Account Bank</b> Statements for May were approved and signed by the Chair.</p> <p>b) <b>Accounts for payment</b> a schedule showing the following cheques /Direct Debits was approved, and the cheques were signed:</p> <table border="1" data-bbox="242 434 1321 721"> <tr> <td>No. 1673</td> <td>C Rawas</td> <td>£229.67</td> <td>Salary</td> </tr> <tr> <td>No.1674</td> <td>A Payne</td> <td>£180.17</td> <td>Salary</td> </tr> <tr> <td>No 1675</td> <td>P Spencer</td> <td>£180.91</td> <td>Salary</td> </tr> <tr> <td>No 1676</td> <td>M Biggin</td> <td>£121.20</td> <td>Salary</td> </tr> <tr> <td>No 1677</td> <td>HMRC</td> <td>£641.00</td> <td>PAYE</td> </tr> <tr> <td>No 1678</td> <td>DALC</td> <td>£40.00</td> <td>Training fee</td> </tr> <tr> <td>No 1679</td> <td>Rachael Richardson</td> <td>£105.00</td> <td>WC maintenance</td> </tr> <tr> <td>No 1680</td> <td>D Pountain</td> <td>£9.95</td> <td>Repairs</td> </tr> <tr> <td>No 1681</td> <td>Bonsall School</td> <td>£500</td> <td>Grant</td> </tr> </table> <p>c) <b>Payments received:</b> none.</p> <p>d) <b>The monthly Statement</b> for period 2 detailing income and expenditure to 03 June 2016, which had been previously circulated to Councillors, was approved.</p> <p>The Council considered the budget position against income and expenditure to date as shown in the account statement for the month and the transactions agreed at the meeting. The Council assessed risk in relation to the Council's financial standing and systems, and were satisfied that there were no issues presenting risk that required attention or further action at the present time.</p> <p>e) <b>NJC 1% Pay Increase:</b> it was noted that in accordance with the minutes of the Staffing Group of 08 June 2016 the 1% pay increase had been applied with effect from 01 April 2016.</p> <p>f) <b>Footpaths Claim 2016/17:</b> noted that the provisional estimate for £1400 work as per the budget had been submitted to Derbyshire County Council (actual claim capped at £495).</p> <p>g) <b>Finance Councillor:</b> TP outlined the suggestion of the Staffing Group that a Councillor take responsibility for overseeing the finance function, to include responsibility for countersigning staff timesheets. DALC training would be available. Councillors were asked to consider if they would take on this role.</p> <p>h) <b>Grant Application:</b> a letter from Bonsall Primary School requesting grant of £500 for the cost of hiring an actor to assist in the production of Midsummer Night's Dream was read out (TP noted his interest in this as a governor). After discussion the grant was approved.</p> <p><b>Letter of thanks from Mutterings:</b> a letter of thanks from Peter Fellows in respect of their grant application was noted.</p>	No. 1673	C Rawas	£229.67	Salary	No.1674	A Payne	£180.17	Salary	No 1675	P Spencer	£180.91	Salary	No 1676	M Biggin	£121.20	Salary	No 1677	HMRC	£641.00	PAYE	No 1678	DALC	£40.00	Training fee	No 1679	Rachael Richardson	£105.00	WC maintenance	No 1680	D Pountain	£9.95	Repairs	No 1681	Bonsall School	£500	Grant	
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9	<p><b>To consider planning applications received</b>  <b>To receive planning decisions</b> - Chestnut Farm Granted with conditions</p>																																					
10	<p><b>ITEMS FOR INFORMATION ONLY:</b>  Documents can be inspected and enquiries made either prior to or immediately following a meeting.</p> <p>a) DALC Circulars</p>																																					
11	<p><b>Date of Next Meetings</b>  Date of next meeting Tuesday 19<sup>th</sup> July at 7.30</p>																																					

Signed .....