

Bonsall Parish Council

Chair of the Council: Cllr Mark Harris
Parish Clerk: Catherine Rawas, Brocliffe Cottage, Uppertown Bonsall De4 2AW
Telephone: 01629 820947 email: bonsallclerk@gmail.com

Minutes of the Bonsall Parish Council Meeting held on Tuesday 17th May at 7.30 pm at Bonsall Village Hall.

Present: Cllrs Harris, Addis, Grover, Barry, Hewitt, Williams 6 members of the public. DDDC Cllr Pawley

Minute No	Item	Action
1	Election of Chairman for 2016/17 – Mark Harris Elected Election of Vice Chairman for 2016/17 – Denise Pountain Elected	
2	Apologies for Absence: Cllr Purdy, Cllr Richardson, Cllr Ratcliffe	
3	Variation to the Order of Business - No variations were requested	
4	Declaration of Interests: None	
5	Public Speaking State of the roads, Keep your dogs on leads sign has been removed from Horsedale. Clerk to get signs back from Horsedale as more are needed for the park. Local Plan consultation ends on Thursday The Arc learners pool – the tiles were lifting – major problems uncovered. Agreed officer recommendation for DDDC to repair so it's open for the summer months and will follow up with technical investigations to see who has liability for the problem.	
6	MINUTES OF THE LAST MEETING To approve the Minutes of the meeting held on the 19 th April 2016 The Chair to sign the minutes of the meetings. Approved with the following additions: Missed notification of Cllr Ratcliffe and Cllr Barry doing a walkround to examine the roads. This should take place over the next month, Clerk to arrange with Cllr Barry, Ratcliffe and Clerk. Should also include Bankside and The Top of The Dale Revised date for the Planning Meeting to determine the Chestnut Farm Planning Application to take place on May 24 th at the Waterside Centre in Ashbourne	Clerk
7	a) Annual appointments to committees, working groups and external bodies: Burial Ground Working Group: Cllr Addis, Cllr Harris Staff Working Group: Cllr Harris Quarry Liaison Group: Cllr Grover Bonsall School Foundation: Cllr Harris Wirksworth Rotary Club: Cllr Harris b) To receive and approve the Parish Council meeting schedule for 2016/17 Confirmed c) To approve the Standing Orders and Financial Regulations for 2016/17 - Approved	
8	Chair's Announcements: Chair request for people to thank for village contributions. Please forward your nominations by June meeting please. In the light of the Bonsall Parish Council having reached a full complement of Councillors and to ensure that the excellent work be carried out by the Parish Council continue, Cllr Harris made reference to importance and value of all Councillors attending the Induction training run by DALC. Cllr Harris reported that one of the most valuable parts of the training for him was the emphasis on the role of the Councillors the role of the Clerk. Cllr Harris reminded the meeting that the role of the Clerk is as the executive officer to carry out the decisions of the Council as a whole, it therefore follows that there are no circumstances where an individual member can issue an instruction to the clerk or a contractor likewise a member must never act on behalf of the Council in the organisation of any function or service. Councillors themselves have no executive authority. The DALC training is available to all Councillors regardless of how long they have been in post. Cllr Addis to go on Grave Matters in June, Cllr Grover and Cllr Addis to the September Councillors Induction training. Please tell the Clerk if you have not attended, which training course you would like to be booked onto.	All/ Clerk
9	Village Matters: a) Park Project ongoing - as is the work with the bus shelter. Car Park: Clerk meeting with DDDC on June 2 nd . The roses are finally blooming b) Staff Appraisals Will be completed by Friday. Staff Working group Cllr Pountain, Cllr Harris 6.30 Village Hall 21 st June Cllr Harris sends apologies. To meet and report to June PC meeting. (this meeting was later amended) c) Request from Mutterings for contribution towards funding £500 proposed by Cllr Addis, seconded Cllr Pountain. Resolved to make the donation. Cllr Barry requested that his objection be recorded. d) Street Signs – Will be installed throughout the summer e) Benches: Have been installed. Residents in the Dale are unhappy with the location of the Bench and feel it should be on Horsedale. Site meeting Cllr Addis, Harris, Hewitt and Williams	Clerk Cllr Harris, Pountain, Clerk RFO RFO DDDC Cllrs Addis,

	with The Clerk before June Meeting.	Harris, Hewitt Williams, Clerk																																				
10	<p>Finance</p> <p>The Current and Business Account Bank Statements for March were approved and signed by the Chair.</p> <p>b) Accounts for payment a schedule showing the following cheques /Direct Debits was approved, and the cheques were signed:</p> <table border="0"> <tr> <td>No. 1666</td> <td>C Rawas</td> <td>£249.70</td> <td>Salary</td> </tr> <tr> <td>No.1667</td> <td>A Payne</td> <td>£131.42</td> <td>Salary</td> </tr> <tr> <td>No 1668</td> <td>P Spencer</td> <td>£127.95</td> <td>Salary</td> </tr> <tr> <td>No 1669</td> <td>M Biggin</td> <td>£102.35</td> <td>Salary</td> </tr> <tr> <td>No 1670</td> <td>L Johnson</td> <td>£122.94</td> <td>Salary</td> </tr> <tr> <td>No 1671</td> <td>Strange & Co</td> <td>£552.00</td> <td>WC locks</td> </tr> <tr> <td>No 1672</td> <td>Mutterings</td> <td>£500</td> <td>Grant</td> </tr> <tr> <td>DD</td> <td>E.ON (Cross)</td> <td>£23.73</td> <td>Electricity</td> </tr> <tr> <td>DD</td> <td>E.ON (Park)</td> <td>£14.04</td> <td>Electricity</td> </tr> </table> <p>c) Payments received: £2016/17 precept £10,934.00 DDDC; 2015/16 Footpaths claim £495.00 DCC</p> <p>d) The monthly Statement for period 1 detailing income and expenditure to 05 May 2016, which had been previously circulated to Councillors, was approved.</p> <p>The Council considered the budget position against income and expenditure to date as shown in the account statement for the month and the transactions agreed at the meeting. The Council assessed risk in relation to the Council's financial standing and systems, and were satisfied that there were no issues presenting risk that required attention or further action at the present time.</p> <p>e) Annual Return: it was noted that the internal audit work had been completed by Robert Newton and his part of the annual return paperwork had been completed by him. Copies of the partially completed Annual Return were circulated to Councillors, and TP outlined the workings of the Annual Return and the processes for audit and public inspection. The Council then formally considered Part 1 of the Annual Return, and it was approved and signed by the Chair and Clerk. The Council then considered Part 2, and again this was approved and signed by the Chair. The Council recorded their thanks and appreciation for the voluntary work of the Internal Auditor Robert Newton.</p> <p>f) Pension Auto Enrolment: TP reported that he had completed the final part of the process by completing the statutory declaration to the Pensions Regulator.</p>	No. 1666	C Rawas	£249.70	Salary	No.1667	A Payne	£131.42	Salary	No 1668	P Spencer	£127.95	Salary	No 1669	M Biggin	£102.35	Salary	No 1670	L Johnson	£122.94	Salary	No 1671	Strange & Co	£552.00	WC locks	No 1672	Mutterings	£500	Grant	DD	E.ON (Cross)	£23.73	Electricity	DD	E.ON (Park)	£14.04	Electricity	
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11	<p>To consider planning applications received 16/00287/FUL - Erection of building to form holiday let and storage - The Barn, Pounder Lane, Bonsall No objection</p> <p>To receive planning decisions - none received</p>																																					
	<p>ITEMS FOR INFORMATION ONLY:</p> <p>Documents can be inspected and enquiries made either prior to or immediately following a meeting.</p> <p>a) DALC Circulars</p>																																					
	<p>Date of Next Meetings</p> <p>Date of next meeting Tuesday 21st June at 7.30</p>																																					

Signed