

## **Bonsall Parish Council**

### **Chair Cllr Mark Harris**

Clerk: Mrs Catherine Rawas, Brocliffe Cottage Uppertown. DE4 2AW  
Phone (01629) 820947 email [bonsallclerk@gmail.com](mailto:bonsallclerk@gmail.com)

### **Minutes of the Meeting of Bonsall Parish Council held on October 20th at 7.30pm at Bonsall Village Hall**

1. **Present:** Cllr Harris, Cllr Henderson, Cllr Williams, Cllr Hewitt, Cllr Addis, Cllr Pountain, Cllr Barry (arrived late), 2members of the public, DDDC Cllr Purdy, DCC Cllr Ratcliffe
2. a) **Apologies for absence** - DDDC Cllr Pawley,  
  
b) **Variation of order of business requested** – None
3. **Declaration of Members Interests** – Cllr Harris declared a personal interest in the planning item 15/00688/FUL Ivy Cottage Bell Lane Bonsall. Cllr Barry declared an interest in the same planning item as it's his property and left the meeting while it was discussed.

#### **PUBLIC SPEAKING**

Cllr Ratcliffe provided an overview of the community profile consultation which is being carried out and undertook to forward a copy for completion by Councillors.

Cllr Purdy encouraged attendance at the Community Forum meetings where the local plan is likely to be discussed as well as LEP's (regional funding)

More information about the Local Plan can be found on the DDDC website.

DDDC are also hosting a consultation about Health and Wellbeing and information about the Leader Programme where money is being made available for local businesses.

The sides of Clatterway and becoming overgrown and The Clerk will contact the landowners to ask for it to be cut back

**Minutes of the last meeting:** The minutes of the last meeting were approved as a true record. The Chair signed the minutes.

4. **Work in Progress** – all work in progress was covered in village matters.

5. **Chair's Announcement** – No announcements

#### **6. Village Matters**

**Park Working Group:** The group are looking at a level of basic improvements which will improve the area but not require any involvement from the Diocese or District Council. Suggesting installation of a fingerpost sign saying 'Village Parking' The general feeling is that an informal arrangement will work best with regard to parking spaces. The group would like to improve the gateway, gravel the surface, replace the roses on the roadside all with the aim of clearing traffic from around the fountain.

**Village notice boards:** Subject to agreement with Judy Land at the Chapel a single door wooden notice board to be placed on the railings. The remaining noticeboards to be replaced over the subsequent years. Resolved to devolve responsibility to the Clerk and RFO to source the boards.

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**Parish Council Action plan:** to discuss issues for inclusion for the next 12 months and consider the impact on workload. Resolved to include the following items: Councillors discussed a range of projects to be prioritised over the next 12 months and aim to get the long awaited benches installed in Uppertown and the Dale, other projects include the work to be carried out at the Park Bottom, working with the District Council to upgrade facilities in the Park for young people, considering the village design statement in the light of the demands of the local plan, how to provide support for the Village Hall Trustees.

**The Village Toilets:** to discuss the recent vandalism and any action to be taken by Bonsall Parish Council – Investigate time locks to ensure the toilets can be locked over night

**Bins in the Park Bottom and at the top of The Dale:** Resolved to purchase 2 bins from DDDC and have them installed. Cllr Barry requested that his vote against this be recorded

**Attendance at the Remembrance Sunday Service and laying of the Parish Council Wreath –** Cllr Pountain to attend as Cllr Harris is away.

**Village Christmas Trees:** The Parish Council will buy Christmas Trees for Uppertown, the bandstand at the Cross and the top of The Dale if none are donated by residents. Councillors agreed that trees with roots are preferable and will be replanted in the Park.

**Local Plan Forum:** to nominate a representative to attend the DDDC Local Plan Forum on either Tuesday 10th November, Wednesday 11th November, Thursday 12 November. Cllr's Harris and Barry to attend.

## 7. FINANCE

- a) **The monthly Statements** for the previous two months detailing income and expenditure to 04 September and 05 October 2015 were issued to Councillors and approved. It was noted that £300 in burial/memorial fees had been received in September, and £260 received in October.
- b) **The budget** was examined at the half-year stage, and the following items were noted:

- the RFO salary was showing as overspent (due to 14 months statutory holiday pay being made in this financial year, and additional finance work undertaken earlier in the year);
- the budget provision for General Grants and Donations (£500), WW1 Project (£500), Bus Shelter Works (£1000), Works to Park (£500), and New Projects Funding (£2500) were currently unspent.

Expenditure plans for these project items were discussed, and it was agreed that that some of the expenditure may need to be planned to be incurred over the next 12 months in accordance with the Action Plan agreed earlier.

- c) **Current and Business Account Bank** Statements for September and October were approved and signed by the Chair.
- d) **Accounts for payment** a schedule showing the following cheques /Direct Debits was approved, and the cheques were signed:

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No. 1619	C Rawas	£147.40	Salary
No. 1620	A Payne	£65.58	Salary
No. 1621	P. Spencer	£146.85	Salary
No.1622	M. Biggin	£156.99	Salary
No.1623	DDDC	£273.81	Election fees
No 1624	Linda Wells	£100.30	Plants
DDebit	E.On	£9.63	Electricity Park
DDebit	Pigeontech	£20.40	Domain fees annually
DDebit	Pigeontech	£95.00	Website fees annually

#### **8. PLANNING - To receive planning applications and determine the view of the Parish Council:**

DDDC/15/00561/FUL Curzon Lodge Depot, Longcliffe, Brassington – No Objection

15/00311/FUL - Change of use and conversion of barn to dwelling - 1 High Street, Bonsall – No Objection but maintain concerns about Parking

15/00549/FUL UK Slip Form. Erection of New Industrial Building and office building and associated works, land at former Dunsley Mill, Via Gellia. – No Objection

15/00688/FUL Ivy Cottage Bell Lane Bonsall. No objection

**To receive planning decisions** - now circulated by email.

Request for a memorial in Bonsall Churchyard – Approved

The next meeting will be held on November 17<sup>th</sup> at 7.30