

Bonsall Parish Council

Chair Cllr Mark Harris

Clerk: Mrs Catherine Rawas, Brocliffe Cottage Uppertown. DE4 2AW
Phone (01629) 820947 email bonsallclerk@gmail.com

Minutes of the Annual Meeting of Bonsall Parish Council held on May21st at 7.30pm at Bonsall Village Hall

Election of Chairman for 2015/16 - Cllr Mark Harris

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Election of Vice Chairman for 2015/16 - Cllr Terry Henderson.

Present: Cllr Harris, Cllr Henderson, Cllr Barry, Cllr Williams, Cllr Hewitt

2 a) **APOLOGIES FOR ABSENCE - Cllr Addis, DDDC Cllr Pawley**

b) **VARIATION OF ORDER OF BUSINESS - None**

3 **DECLARATION OF MEMBERS INTERESTS**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.

Interests that become apparent at a later stage in the proceedings may be declared at that time – None declared

4 **PUBLIC SPEAKING**

a) **A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.**

Speaking is limited to not more than 3 minutes per person, at the discretion of the Chair.

b) **If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.**

Could the Parish Council set up a Park Working Party inviting the WW1 Group, PCC and School as well as other interested parties to work alongside existing projects.

The items raised at the Annual Parish Meeting are to be brought forward. Traffic continues to be an area of concern especially on Yeoman Street. Consider speed awareness temporary signs. Cllr Barry suggested a zebra crossing should be installed. Cllr Purdy to be consulted on this issue.

5 **MINUTES OF THE LAST MEETING**

To approve the minutes of the meeting of Bonsall Parish Council held on Tuesday 21st April The Chair to sign the minutes of the last meeting. Approved.

6 **Chair's Announcement – No announcements**

7 **Clerk's Report – Cllr Pawley had written to the new Council with apologies for not attending the meeting due to her holiday and is looking forward to working with Bonsall Parish Council during her term.**

8 **Village Matters**

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- a) Additional litter bin at the Park. Bonsall Parish Council resolved to buy and install a Bin at the Park Bottom and to pay DDDC to empty it. The Clerk check if a free bin can be supplied by DDDC. If not bring examples of bins and prices to next meeting.
- b) Uppertown Streetlight to be on agenda for next meeting

9 FINANCE

- a) **The monthly Statement** detailing income and expenditure to 05 May 2015 was issued to Councillors and approved. It was reported that the precept of £10934 and Council Tax Support of £149 had now been received from Derbyshire Dales District Council (DDDC). Payment for Churchyard maintenance for 2013-14 and 2014-15 had also been received from DDDC, and this included recovery of the cost of the mower purchased in May 2014 (net of VAT).
- b) **2015-16 Budget;** the budget for the 2015-16 financial year was outlined, it being noted that it would be updated at the July meeting.
- c) **Current and Business Account Bank** Statements were approved and signed by the Chair. A cheque for £100.00 was received from Thomas Greatorex and Sons Ltd for burial fees, and £30.00 cash was received for a memorial fee.
- d) **Accounts for payment** a schedule showing the following cheques /Direct Debits was approved, and the cheques were signed:

No. 1587	C Rawas	£147.40	Salary
No. 1588	A Payne	£335.78	Salary
No. 1589	P. Spencer	£180.90	Salary
No. 1590	M Biggin	£242.02	Salary
No. 1591	L Johnson	£150.26	Salary
DDebit	E.On	£ 5.62	Electricity Park

- e) **Asset Register:** TP reported that further advice had been received from the external auditors Grant Thornton about the valuation of the new assets that had been approved at the last meeting for the Asset Register.

Grant Thornton had advised that these assets should be shown at cost on the Asset Register; since the cost to the Parish Council was nil that was the valuation that should be applied.

A revised Asset Register showing those values was circulated and approved, it being noted that the increased values would still be applied for insurance purposes.

- f) **Annual Return:** copies of the Annual Report were distributed. The submission was outlined and approved. The Annual Return was signed, and thanks were recorded to Robert Newton for his voluntary role as internal auditor.

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- g) **Bank Mandate Changes:** the changes required to the bank mandate in the light of retirement and appointment of Councillors were discussed. It was agreed to add Mark Harris and Mick Hewitt as signatories, noting that Dorothy Lane would be removed from the mandate.
- h) **Salary payment by BACS / Internet banking:** further to the discussion at the April meeting it was agreed that, in accordance with Financial Regulation 6.15, the following arrangements would be applied:
- Tony Payne would be appointed as Service Administrator for internet banking arrangements;
 - The Service Administrator (without reference to any other person) would be authorised to implement internet banking transactions to a maximum value of £250 per transaction, provided that the transaction had been previously approved by the Parish Council on the monthly Payment Schedule;
 - The Service Administrator, with the written approval of two other Councillors who were on the bank mandate, could implement any other internet banking transaction that was required by the Parish Council, provided that such payment was being made in accordance with Financial Regulations and that it did not exceed £500.

10 PLANNING

- a) **To consider planning applications received - None received**
- b) **To receive recent planning decisions of the Council and letters received on planning ; from Derbyshire Dales District Council – None received**

Date of Next meeting 16th June 2015 7.30pm Bonsall Village Hall.