

Bonsall Parish Council

Clerk: Catherine Rawas, Brocliffe Cottage, Uppertown. Bonsall. DE4 2AW

Telephone: 01629 820947 email: bonsallclerk@googlemail.com

The Minutes of the meeting of **Bonsall Parish Council Meeting** held on Tuesday 20th May at 7.30pm at Bonsall Village Hall

Present: Cllr Lane, Cllr Pountain, Cllr Henderson, Mr T Payne, Mrs C Rawas, DDDC Cllr Cartwright, DDDC Cllr Purdy, Cllr Addis, 2 members of the public

APOLOGIES FOR ABSENCE, DCC Cllr Ratcliffe, PCSO Lester, Kath Potter

- 1 Election of Chairman for 2014/15 Dorothy Lane
Election of Vice Chairman for 2014/15 Denise Pountain

2 **VARIATION OF ORDER OF BUSINESS - None**

3 **DECLARATION OF MEMBERS INTERESTS**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct.

Denise Pountain for Planning item 14/00273/FUL Frameknitters Workshop

4 **PUBLIC SPEAKING**

- a) Cllr Bob Cartwright: Village walk round with Cllrs Ratcliffe and Cartwright and The Clerk to take place 28th May 3pm.

5 **MINUTES OF THE LAST MEETING**

To approve the minutes of the meeting of Bonsall Parish Council held on Tuesday 18th April The Chair to sign the minutes of the last meeting. APPROVED

*Copy
attached*

Work in Progress An advert is to be put in Muttering for someone to clean to Toilets, 1 hour per week

6 **Chair's Announcements – None**

7 **Village Matters**

- a) WW1 Commemoration Project - Update
- b) Wind Farms – Ensure information about the application goes into Mutterings to make people aware. Add to Agenda for June for determination
- c) Village Noticeboard replacement – Ask Pete to carry out maintenance on Noticeboards. Also to look at hedges at the park bottom.
- d) Village Website – Ask if a price can be reduced at all.

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8 FINANCE

- a) The monthly Statement detailing income and expenditure for April 2014 was issued to Councillors and approved. The receipt of the precept (£10934) and Council Tax Support Grant (£224) from Derbyshire County Council was noted.

Current and Business Account Bank Statements were approved and signed by Chair.

- b) Accounts for payment were discussed and the following cheques were completed and signed:

No. 1510	C Rawas	£144.20	Salary
No. 1511	A Payne	£100.94	Salary
No. 1512	P. Spencer	£177.65	Salary
No. 1513	Seddons (P & E) Ltd	£834.00	Machinery and Service
No. 1514	Broker Network Ltd	£265.00	Insurance

- c) Mower: as agreed at the last meeting a new mower had been purchased via DDDC. The purchase price had exceeded the estimate, but comparative prices had been obtained and it was competitive. It was agreed that the old mower would be advertised in Mutterings and that sealed bids should be requested.
- d) Insurance: the renewal quotation from Community Lincs Insurance Services for £274 had been received (Zurich). A quotation from Came and Company (specialists in Parish Council insurance) had been sought against the existing policy schedule, and they had offered a premium for £265 (Aviva). There were some improved terms on the new quote, including £10m Public Liability as against £5m, Officials Indemnity £500K, Libel and Slander £250K and Commercial Legal Protection £100K. It was agreed to accept the £265 quotation from Came and Company.
- e) Insurance and asset register: At the April meeting it was agreed that the Clerk and RFO should review the Asset Register and also the schedule of insured items on the current insurance policy. That has been done, and it is clear that there are a number of assets belonging to the Parish which need to be recorded on the Register, and which also should be specified on the insurance policy. Amongst those are the Cross (where the Parish had previously taken responsibility for repairs), the village wells/wellheads, and telephone boxes.

It is also clear that there are a number of items on the insurance policy which might be regarded as undervalued (e.g. the Fountain, insured for £1104). The insurance brokers had advised that proper valuations of these items should be obtained based on the repair cost for major damage, It was agreed that a further

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check should be made as to the ownership of the Cross, and that (subject to that) valuations should be obtained and these items added to the insurance policy during the course of the year. It was noted that there were items such as the village hall equipment and some office equipment which were currently insured which would be taken off the policy at the same time which should help offset any premium increase.

- f) Asset Register: because valuations were needed for the additional items it was agreed not to add any assets at this time. This approach had been endorsed by Robert Newton the internal auditor. The Asset Register at 31 March 2014 was approved, it being noted that items were no longer written down in value as per the advice of the external auditors Grant Thornton during the 2012-13 audit.
- g) Annual Return: copies of the Annual Report were distributed. The submission was outlined and approved. The Annual Return was signed.
- h) Internal Audit: the committee again expressed their appreciation for the voluntary work of Robert Newton in carrying out the internal audit.
- i) Cashbook: it was agreed that the handwritten cashbook could be replaced by printed copies of the spreadsheet version of this financial records. Accessible printed copies of the cashbook would still be available for inspection as before.
- j) Rights of Way estimate 2014-15: the estimated cost of footpath maintenance for 2014-15 was being submitted.

Mandate: all required forms had been submitted to RBS.

PLANNING

a) To consider planning applications received –

14/00273/FUL PP-03329762 Frameknitters Workshop 4 High Street Bonsall Derbyshire DE4 2AR Change of use and extension of former workshop to form holiday let – Objection on the grounds of change of use, response to be based in broad agreement with Bonsall History Society.

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ITEMS FOR INFORMATION ONLY:

Documents can be inspected and enquiries made either prior to or immediately following a meeting.

a) Derbyshire Association of Local Councils – Circulars

Online training event April 29th

Parish Meetings in Derbyshire Dales Meeting 25 June 2014